

Agenda Cabinet

Date: Monday 10 June 2019

Time: 10.30 am

Venue: Mezzanine Rooms 1 & 2, County Hall,
Aylesbury

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3 Minutes Of the meeting of the Cabinet held on 13 May 2019.	5 - 12
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5	Question Time This provides an opportunity for Members to ask questions to Cabinet Members	
6	Forward Plan for Cabinet and Cabinet Members For Cabinet to consider the Forward Plan	13 - 24
7	Cabinet Member Decisions To note progress with Cabinet Member Decisions	25 - 28
8	Select Committee Work Programme & Inquiry Work Programme For Cabinet to consider the Select Committee Work Programme	29 - 36
9	Modern Slavery Inquiry 12 month recommendation update Cabinet is asked to NOTE the progress update in appendix 1, as presented to the TEC Select Committee on 4 June 2019.	37 - 42
10	Prevent Duty The Cabinet is asked to NOTE the actions taken to date to meet the Prevent Duty and the proposed next steps.	43 - 58
11	Exclusion of the Press and Public To resolve to exclude the press and public as the following item is exempt by virtue of Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	
12	Confidential Minutes To agree the confidential minutes of the meeting held on 13 May 2019.	59 - 60
13	Date of the Next Meeting 8 July 2019	

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For further information please contact: Rachel Bennett on 01296 382343

Members: Martin Tett (Leader)

Bill Chapple OBE	Cabinet Member for Planning & Environment
John Chilver	Cabinet Member for Resources
Anita Cranmer	Cabinet Member for Education & Skills
Lin Hazell	Cabinet Member for Health & Wellbeing
Mark Shaw	Deputy Leader & Cabinet Member for Transportation
Warren Whyte	Cabinet Member for Children's Services
Gareth Williams	Cabinet Member for Community Engagement & Public Health

Minutes Cabinet

Date: 13 May 2019

Venue: Mezzanine Rooms 1 & 2, County Hall, Aylesbury

Time: 10.35 am to 11.56 am

MEMBERS PRESENT

Mr M Tett (in the Chair).

Mr M Appleyard, Mr N Brown, Mr W Chapple OBE, Mr J Chilver, Ms L Hazell, Mr M Shaw and Mr W Whyte

OTHER MEMBERS IN ATTENDANCE

Mrs A Cranmer

OFFICERS IN ATTENDANCE

Mr R Ambrose, Mrs S Ashmead, Ms R Shimmin and Ms A Williams

1 APOLOGIES FOR ABSENCE

There were none.

Ms A Cranmer, Deputy Cabinet Member for Education and Skills was also in attendance.

2 DECLARATIONS OF INTEREST

There were none.

3 MINUTES

RESOLVED: The minutes of the meeting held on 25 March 2019 were AGREED as an accurate record and signed by the Chairman.



4 HOT TOPICS

Deputy Leader & Cabinet Member for Transportation highlighted the launch of the £15 million road resurfacing scheme. Mr Tett advised that £4 million of this would fund plane and patch work.

Cabinet Member for Children's Services highlighted "Foster Care Fortnight." Informal drop in sessions would be held at Tesco Extra in Loudwater, Buckingham and Aylesbury. An information event would be held at Buckingham Opportunities Centre on 29 May 2019.

Deputy Cabinet Member for Education and Skills reported on the success of the 'Beaconsfield Decides' Local Area Forum (LAF) vote.

Cabinet Member for Community Engagement & Public Health highlighted Mental Health Awareness week and the importance of raising awareness of mental health.

Cabinet Member for Health & Wellbeing reported that the Dignity in Care Awards were taking place the following day and acknowledged the hard work of employees and volunteers.

Cabinet Member for Planning & Environment advised that he had been appointed as the Chairman of the Aylesbury Garden Town Board.

5 QUESTION TIME

There were none.

6 FORWARD PLAN FOR CABINET AND CABINET MEMBERS

RESOLVED: Cabinet NOTED the report.

7 CABINET MEMBER DECISIONS

RESOLVED: Cabinet NOTED the report.

8 SELECT COMMITTEE WORK PROGRAMME & INQUIRY WORK PROGRAMME

RESOLVED: Cabinet NOTED the report.

9 FINANCIAL OUTTURN 2018/19

Mr Tett introduced the item, commenting that it had been a challenging year financially due to substantial pressures from Adult Social Care and Children's Services. There had been underspend in other areas to offset this, resulting in a slight underspend in the overall budget for the year. Mr Tett commended the achievements and efforts made by members of Buckinghamshire County Council, and invited Mr J Chilver, Cabinet Member for Resources

and Mr R Ambrose, Director of Finance & Procurement to present the report in which the following points were highlighted:

- The headline figure of the revenue outturn position for 2018/19 showed an overall underspend of £227,000. This comprised of a portfolio overspend of £6.75 million, offset by an underspend of £7 million in non-portfolio costs.
- The highest overspend portfolios included Education and Skills, Health and Wellbeing and Children's Services.
- There had been a significant underspend of £1.6 million in the Planning and Environment portfolio.
- The overall slippage of Capital was £23.1 million, which was a slight increase from the previous year.
- Within capital slippage there were three main items from the Leader's portfolio, which included major infrastructure schemes funded by the local enterprise partnership. These were multi-year schemes, included in the capital budget to secure the grant.
- Some schemes had also been put on hold following the unitary decision such as the Bucks Study Centre and ICT capital spend.
- The two highest areas of capital spend were school places and highways.
- Debt had fallen from £19 million to £18 million within the last financial year.
- A corporate approach had been taken with the budget this financial year. Mitigating actions had been taken in areas that were overspending.
- The current reserves were £26.4 million and would increase to just over £30 million.
- Mr Tett highlighted a misconception that the charges implemented at the household recycling centres were due to debt, and clarified that borrowed money was invested to provide an income to protect front line services.

Following the report Cabinet raised and discussed the following points:

- Mr Appleyard highlighted that the overspend in Education and Skills was largely due to an overspend in school transport. This was due to delays in planned changes to the scheme, but the budget would be back on track in the next financial year.
- Mr Whyte praised finance teams within Children's Services for the effective identification and management of overspends mid-year. Since mid-year the overspends had been managed well and had not increased despite the increase in Looked After Children (LAC.)
- The Children's Homes were starting to have a positive financial impact, with two opening in Wycombe this financial year. In house foster carers had increased by 34 in the financial year resulting in better value for the County Council and a positive outcome for the children. The in house foster carers had meant the service had avoided a potential £2.8 million overspend.
- Mr Chapple highlighted that the underspend in Planning and Environment helped to manage the overall budget, and would not be carried forward into the next financial year.
- The Household Recycling Centres had implemented charges due to contractual pressures and budget management.

- Mr Tett highlighted that the overspent areas were not unique to Buckinghamshire County Council and reflected national issues.
- The financial reserves would be rebuilt in the next financial year, placing the unitary council in a strong financial position.
- Buckinghamshire County Council had a strong investment portfolio, bringing in investment income through diverse property investments.

RESOLVED: Cabinet NOTED the report.

10 SUPPORT FOR CARERS INDEPTH REVIEW

Mr B Roberts, Chairman of the Health and Adult Social Care (HASC) Select Committee and Mrs L Wheaton, Committee and Governance Adviser attended the meeting to present the recommendations from the Support for Carers Inquiry. (Report appended to the minutes.)

Cabinet raised and discussed the following points:

- Gratitude and respect for carers was expressed and acknowledgements were given of the importance of their work.
- There was no clear structure highlighting how carers could access help via the current system. The new digital front door to the system would co-ordinate information and help people understand what services they had access to.
- Ms Cranmer declared that she was part of the select committee.
- There were currently 50,000 carers living in Buckinghamshire, and many young carers slipped through the system. This was due to a lack of understanding that they were playing a caring role.

Cabinet responded to the recommendations as follows:

Rec	Focus	Cabinet Response
1	Recommendation 1 (Communities): That an action plan is created with key partners which brings together the working practices of the operational and commissioning teams to ensure better sharing of information on carers and early detection of issues.	Agreed
2	Recommendation 2 (Health): That good practice with GPs is developed further and experience of undertaking the GP Award is shared with all practices through the Practice Manager Forum.	Agreed
3	Recommendation 3 (Health):	Agreed

	That an independent review be undertaken of the GP Standard award to seek views from GP practices and use the feedback to make changes to the existing framework with the aim of increasing the take-up of the award.	
4	Recommendation 4 (Public Health): That the costs for providing annual health checks for carers be explored and possible funding streams investigated.	Agreed

6	Recommendation 6 (Employment): That a corporate training programme be developed for BCC Managers and other partners within the ICS to help identify and support carers, to coincide with the launch of the employee health & wellbeing strategy.	Agreed
7	Recommendation 7 (Employment): That an employee carers support group be established and an annual survey be undertaken to find out the views of carers and help shape future support for carers services.	Agreed
8	Recommendation 8 (Employment): That the Employee Assistance Programme is more widely promoted amongst employees and feedback from users is obtained to ensure service quality.	Agreed
5	Recommendation 5 (Education): That the Council lobby Government to include a question about the number of young carers identified at school as part of the annual school census return.	Not Agreed

Mr Appleyard advised that he would reword the response to recommendation 5 and present at the next meeting.

Mr Roberts and his inquiry team were thanked by Cabinet for their work.

RESOLVED: Cabinet responded to the recommendations as set out in the table above.

11 UNITARY PROGRAMME UPDATE

Mr Tett introduced the item and highlighted that in November 2018 the Secretary of State had made the decision to confirm the formation of a new unitary council for Buckinghamshire, which would come into effect from April 2020. The structural change order was passed in the House of Commons unanimously and was progressed to the House of Lords. A report on the progress of the unitary formation was in the public domain. Mr Tett emphasised the importance of strong engagement with Parish and Town Councils.

Mr Tett reported that Mr Arif Hussain had been named as an additional deputy member of the Shadow Executive for Buckinghamshire County Council

RESOLVED: Cabinet NOTED the proposal.

12 GRANTING OF LONG LEASEHOLD ON SITE FOR DEVELOPMENT IN THE SOUTH OF THE COUNTY

Mr Tett introduced the item highlighting that the proposal had been received but was subject to non-disclosure and details could not be placed in the public domain. This item would be discussed in more detail in a confidential session.

Mr Chilver highlighted the policy to maximise income generation in order to support front line services.

Mr Appleyard emphasised that the proposal was about ensuring that Buckinghamshire County Council could continue to deliver good services to the public, and not about making profit.

RESOLVED: Cabinet AGREED the proposal unanimously.

13 DATE OF THE NEXT MEETING

10 June 2019.

14 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED

That the press and public be excluded for the following item which is exempt by virtue of Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)

15 GRANTING OF LONG LEASEHOLD ON SITE FOR DEVELOPMENT IN THE SOUTH OF THE COUNTY

**MARTIN TETT
LEADER OF THE COUNCIL**

CABINET/CABINET MEMBER FORWARD PLAN

Item	Description	Local Members	Member(s) / Contact Officer	Comments
Cabinet 10 June 2019				
Modern Slavery Inquiry 12 month recommendation update	Progress update being considered by the Transport Environment and Communities Select Committee on 4th June 2019. Cabinet will note the 12 month recommendation progress update for recommendations as agreed by cabinet on 23rd April 2018.		Cabinet Member for Community Engagement and Public Health / Faye Blunstone	First notified 15/5/19
Prevent Duty	To review the Council's progress in meeting the requirements of the Prevent Duty.		Cabinet Member for Community Engagement and Public Health / Jane O'Grady	First notified 20/12/18
Cabinet 8 July 2019				
Property Acquisition	If required		Cabinet Member for Resources / Oster Milambo	First notified 11/10/18 Likely to include confidential appendices
Q4 2018/19 Performance Report	Quarterly report		Leader of the Council / Joanna Baschnonga	First notified 30/7/18
Smarter Bucks Strategy	To note the six month update		Cabinet Member for Resources / Balvinder Heran	First notified 11/1/19

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Item	Description	Local Members	Member(s) / Contact Officer	Comments
Cabinet 22 July 2019				
Adult Services Update	To note the six month update		Cabinet Member for Health and Wellbeing / Gillian Quinton	First notified 11/1/19
Children Services Update	To note the six month update		Cabinet Member for Children's Services / Tolis Vouyioukas	First notified 11/1/19
Residential Short Breaks (Respite) for Adults	Residential Short Breaks (Respite) for Adults		Cabinet Member for Health and Wellbeing / Adam Willison	First notified 27/2/19
Cabinet 9 September 2019				
Buckinghamshire Minerals and Waste Local Plan	To seek approval to adopt the Buckinghamshire Minerals and Waste Local Plan 2016-2036	All Electoral Divisions	Cabinet Member for Planning and Environment / Ismail Mohammed	First notified 27/11/18
Thrift Farm	Future options for Thrift Farm	All Electoral Divisions	Cabinet Member for Health and Wellbeing / Jane Bowie	First notified 27/3/19
Cabinet 30 September 2019				
Cabinet 28 October 2019				
11 November 2019				
9 December 2019				

Item	Description	Local Members	Member(s) / Contact Officer	Comments
June 2019 Cabinet Member Decisions				
<u>Cabinet Member for Children's Services</u>				
Financial arrangements for Adoption, Special Guardians and Care Arrangement Order Policy	Updating our policy on financial arrangements for those providing adoption, Special Guardianship or Care Arrangement Order		Cabinet Member for Children's Services / Lucy Fenton	First notified 17/4/19
Policy Position - National Transfer Scheme for Unaccompanied Asylum Seeking Children	Policy Position decision for the National Transfer Scheme for Unaccompanied Asylum Seeking Children		Cabinet Member for Children's Services / Marco Dias	First notified 15/5/19
Staying put policy update	Policy update defining our arrangements for Care Leavers aged 18 and above to stay with their former Foster Carers		Cabinet Member for Children's Services / Lucy Fenton	First notified 17/4/19
<u>Cabinet Member for Children's Services and Cabinet Member for Health and Wellbeing</u>				
Carers Strategy - Approval to progress to public consultation	The Council will be publishing the draft Carers Strategy 2019 - 2021 for public consultation		Cabinet Member for Children's Services, Cabinet Member for Health and Wellbeing / John Everson, Lisa Truett	First notified 4/12/18
Integrated Commissioning Personalisation Business Case	A business Case discussing the potential recommissioning options for a number of contracts that are due to expire within the next 18 months.		Cabinet Member for Health and Wellbeing, Cabinet Member for Children's Services / John Everson, Lisa Truett	First notified 28/3/19 May contain confidential appendices

Item	Description	Local Members	Member(s) / Contact Officer	Comments
<u>Cabinet Member for Children's Services and Cabinet Member for Resources</u>				
Payment by Results (Troubled Families) Grant Approval 2018-2019 and future years	Payment by Results Grant Funding Approval for 2018-2019 and future years		Cabinet Member for Resources, Cabinet Member for Children's Services / Yukta Acharya	First notified 11/2/19
<u>Cabinet Member for Community Engagement and Public Health</u>				
Shared Model for Prevention for Buckinghamshire	A partnership initiative which aims to prevent ill health and promote wellbeing and independence for our residents across Buckinghamshire, by promoting and improving the co-ordination of prevention activity across partners.		Cabinet Member for Community Engagement and Public Health / Jane O'Grady	First notified 29/4/19
Tobacco Control Strategy	A new strategy for Buckinghamshire currently in development on Tobacco Control.		Cabinet Member for Community Engagement and Public Health / Jane O'Grady	First notified 17/1/19
<u>Cabinet Member for Community Engagement & Public Health and Cabinet Member for Resources</u>				
Extending the term on a £10k Loan to Swan Credit Union	In 2014 Buckinghamshire County Council provided Swan Credit Union with a £10,000 subordinated loan at 0% interest, repayable at the end of a 10 year period, as part of a programme of support. A decision is sought to extend the term of the interest free loan of £10,000 to Swan Credit Union for a further 5 years (to 2029).		Cabinet Member for Community Engagement and Public Health, Cabinet Member for Resources / Richard Ambrose	First notified 26/4/19

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Item	Description	Local Members	Member(s) / Contact Officer	Comments
<u>Cabinet Member for Education and Skills</u>				
Proposal by Chartridge School to admit 3 year old children	The governing board of Chartridge Combined School are holding a public consultation from 10 September on a proposal that from September 2019 the school admits 3 year old children into a pre-school class they are proposing to open.	Chiltern Ridges	Cabinet Member for Education and Skills / Paula Campbell-Balcombe	First notified 10/9/18
<u>Cabinet Member for Health and Wellbeing</u>				
Adult Social Care Data Quality Strategy	To approve the adult social care data quality strategy which sets out the service's approach to improving data quality and the use of data & information.		Cabinet Member for Health and Wellbeing / Jenny McAteer	First notified 19/12/18
Care Market Pressures	Annual response to care market pressures from providers		Cabinet Member for Health and Wellbeing / Jane Bowie	First notified 29/3/18
Short Breaks Policy for Adults	Approval of finalised short breaks policy for ASC post consultation		Cabinet Member for Health and Wellbeing / Susie Yapp, Susie Yapp	First notified 21/12/18 May include confidential appendices

Item	Description	Local Members	Member(s) / Contact Officer	Comments
<u>Cabinet Member for Planning and Environment</u>				
Buckinghamshire County Council Culvert Policy	<p>The Culvert Policy discourages the culverting of watercourses and encourages the opening up of existing culverts.</p> <p>The policy requires applicants to consider alternatives to culverting; only applications that provide evidence that there is no reasonably practicable alternative will be granted land drainage consent (under the Land Drainage Act 1991).</p> <p>Buckinghamshire County Council are opposed to the culverting of watercourses because of the associated increased risk of flooding, maintenance requirements, difficulty in pollution detection and various other environmental impacts.</p>		Cabinet Member for Planning and Environment / Jessica Dippie	First notified 10/1/19
Planning Performance Agreements fee schedule and increase in charges for Pre-Application Advice in relation to Planning development management function	Planning Performance Agreements fee schedule and increase in charges for Pre-Application Advice in relation to development management and BCC's role as County Planning Authority		Cabinet Member for Planning and Environment / David Sutherland	First notified 21/9/18
Rights of Way Enforcement Policy	To review and update the existing Rights of Way Enforcement Policy. The document will outline the legislative powers available to the authority regarding enforcement, give details of what action our customers may expect the authority to take on illegalities found on the rights of way network.		Cabinet Member for Planning and Environment / David Sutherland	First notified 28/3/18
Rights of Way Improvement Plan 2	Key decision seeking approval of Rights of Way Improvement Plan 2		Cabinet Member for Planning and Environment / David Sutherland	First notified 10/1/19

Item	Description	Local Members	Member(s) / Contact Officer	Comments
<u>Cabinet Member for Planning and Environment and Cabinet Member for Resources</u>				
Denham Quarry Northern Extension – Summerleaze Limited	The agreed form of Lease appended to the 2010 Option Agreement allows for the continuation of working via the lateral, northern extension which is to be demised for a term of a further 8 years. This arrangement will serve to provide continuity of the revenues payable to the Council under the current tenancy for the same period. With reference to the previous decision of 15/03/2018 approval is sought from Cabinet Members on the decision reached between Summerleaze and BCC on how to regularise the situation	Denham	Cabinet Member for Resources, Cabinet Member for Planning and Environment / Marion Mayhew	First notified 16/10/18 May contain confidential appendices
<u>Cabinet Member for Resources</u>				
Budget Adjustments to the Approved Capital Programme	To approve amendments to the approved budgets within the Capital Programme		Cabinet Member for Resources / Sue Palmer	First notified 26/2/19
Renewal of Estates and Asset Management Services	Renewal of Estates and Asset Management Services		Cabinet Member for Resources / Marion Mayhew	First notified 21/1/19 May contain confidential appendices
Transfer of Land at Spade Oak, Marlow	The transfer of land held by Buckinghamshire County Council as Trustee of the Thameside Preservation Trust to new Trustees. The land was purchased with monies raised by public subscription and is to be preserved for the benefit and recreation of the public.	Marlow	Cabinet Member for Resources / Jamie Hollis	First notified 6/4/17
<u>Deputy Leader and Cabinet Member for Transportation</u>				
A40 Oxford Road, Stokenchurch - Speed Limits	A40 Oxford Road, Stokenchurch - Following statutory consultation for a proposed 40 mph & 50 mph Speed Limit. Decision is required to go ahead to install these new speed limits.	Ridgeway West	Deputy Leader & Cabinet Member for Transportation / Shane Thomas	First notified 15/4/19

Item	Description	Local Members	Member(s) / Contact Officer	Comments
Appointments to Outside Bodies 2019/20	To approve the list of outside bodies to which the County Council appoints representatives. They will be detailed in Appendix 1 to the report		Deputy Leader & Cabinet Member for Transportation / Claire Hawkes	First notified 6/11/18
Fleet Trading Account Budget	To confirm the Fleet Trading Account budget for year 2019-20 in line with current Financial Regulations. These are temporary budgets for one year only, with expenditure and income being of the same value and the net budget bottom line being zero.		Deputy Leader & Cabinet Member for Transportation / Rob Smith	First notified 2/5/19
A4010/A4129 HS2 Safety Mitigation Schemes	Delivery of the HS2 Safety Mitigation scheme as agreed with the A4010 petitioning group along the A4010 and A4129 in Buckinghamshire following detailed design and consultation.	Ridgeway East; The Risboroughs; West Wycombe	Deputy Leader & Cabinet Member for Transportation / Joshua Tomlinson	First notified 12/12/18 May contain confidential appendices
A412 Uxbridge Road / Black Park Road junction	Consultation to implement changes to the existing road layout to reduce collisions by a 'No Right Turn' ban from Black Park Road, a 'No U turns' ban for southbound traffic on the A412, a reduction in the existing speed limit for northbound vehicles on A412 from 60mph to 50mph with a reduction to one lane through the Black Park Road junction.	Iver; Stoke Poges & Wexham	Deputy Leader & Cabinet Member for Transportation / Trevor Bonsor	First notified 28/11/17
Beaconsfield cycleway	Proposed shared cycleway. Upgraded of existing footway, between Grenfell Road and Ledborough Lane.	Beaconsfield	Deputy Leader & Cabinet Member for Transportation / Adrian Lane	First notified 28/2/17
Berryfields Proposed Waiting Restrictions	Berryfields Proposed Waiting Restrictions at Aylesbury Vale Academy School & The Berryfields Primary Academy School & The Green Ridge Primary Academy School.	Stone and Waddesdon	Deputy Leader & Cabinet Member for Transportation / Kirk Adams	First notified 22/3/18

Item	Description	Local Members	Member(s) / Contact Officer	Comments
George Street & Market Square, Aylesbury Traffic Movement Restriction	The report will cover making the current experimental traffic regulation order into a permanent traffic regulation order.	Aylesbury North	Deputy Leader & Cabinet Member for Transportation / Kirk Adams	First notified 13/12/18
Proposed Zebra Crossing - The Broadway, Amersham	Planning application number CH/2016/1651/FA with Appeal reference APP/X0415/W/17/3167665 places a condition on the developer to provide a pedestrian crossing adjacent to the application site.	Penn Wood & Old Amersham	Deputy Leader & Cabinet Member for Transportation / Christine Urry	First notified 11/3/19
Reclassification Order, Bellingdon Road and Townsend Road, Chesham	A short section of Bellingdon Road and Townsend Road in Chesham are classified as B Roads. It seems that this is a historic issue which was not correctly dealt with at the time the A416 St Marys Way was constructed. This order resolves this historic issue	Chesham	Deputy Leader & Cabinet Member for Transportation / Keith Carpenter	First notified 2/8/17
Rural Bus Subsidy Review	To review rural bus routes currently subsidised by BCC following MTFP budget reduction; to redesign services according to the level of use and the priorities of local users and communities.	All Electoral Divisions	Deputy Leader & Cabinet Member for Transportation / Paul Robson	First notified 14/3/19
Winter Service Policy	An overarching Policy setting out the County's approach to providing winter service in Buckinghamshire.	All Electoral Divisions	Deputy Leader & Cabinet Member for Transportation / Keith Carpenter	First notified 28/11/18
<u>Deputy Leader and Cabinet Member for Transportation and Cabinet Member for Resources</u>				
2018/19 Developer Funded Infrastructure Programme	Approval of Section 106 / Community Infrastructure Fund programme for the 2018/19 financial year.		Cabinet Member for Resources, Deputy Leader & Cabinet Member for Transportation / Jack Mayhew	First notified 24/5/18

Item	Description	Local Members	Member(s) / Contact Officer	Comments
<u>Leader of the Council and Deputy Leader and Cabinet Member for Transportation</u>				
South East Aylesbury Link Road and Eastern Link Road (South)	Next Steps for named Aylesbury Link Road Schemes	Aston Clinton &碧顿; Aylesbury East; Aylesbury South East; Wendover, Halton & Stoke Mandeville	Leader of the Council, Deputy Leader & Cabinet Member for Transportation / Thomas Fitzpatrick	First notified 28/3/19 May include confidential appendices
Cabinet Member Decisions July 2019				
<u>Deputy Leader and Cabinet Member for Transportation and Cabinet Member for Resources</u>				
Woodlands and Eastern Link Road South	Report to agree governance arrangements for the Woodlands development and Eastern Link Road South and agree interim funding until government funding decisions are made.	Aston Clinton &碧顿	Cabinet Member for Resources / Mark Preston	First notified 28/5/19 May contain confidential appendices
Cabinet Member Decisions August 2019				
<u>Cabinet Member for Education and Skills</u>				
Iver Village Infant School: change of pre-school provision	The acting Headteacher and governing board are consulting on a proposal that from 1 September 2019, the current Early Years and Foundation stage provision is run until Section 27 regulations. This would mean that if the proposal is agreed there would still be high quality Early Years and Foundation stage provision, but that it would be run by a governor and staff committee, rather than the present arrangement, where the provision is run solely by the school. The governing body is consulting parents, the local community and widely on the proposed change. The cabinet member for education and skills will be making a final decision by August 2019	Iver	Cabinet Member for Education and Skills / Paula Campbell-Balcombe	First notified 25/3/19

Item	Description	Local Members	Member(s) / Contact Officer	Comments
Cabinet Member Decisions September 2019				
<u>Cabinet Member for Health and Wellbeing</u>				
Direct Payment Policy	Cabinet Member to agree the Direct Payment Policy		Cabinet Member for Health and Wellbeing / Jenny McAteer	First notified 29/3/17
Cabinet Member Decisions February 2020				
<u>Cabinet Member for Education and Skills</u>				
Determined Admissions Arrangements 2021	Following a six week consultation period with statutory consultees, the final determined admission arrangements are published.		Cabinet Member for Education and Skills / Debbie Munday	First notified 7/3/19

Buckinghamshire County Council

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Please note the following information since the report included in the previous Cabinet agenda:-

- 2 decisions have been published but not yet taken
- 7 decisions have been taken
- 33 decisions on the forward plan are pending for June

DECISIONS TAKEN

Cabinet Member for Health and Wellbeing

29 May 2019

HW04.19 - Adult Social Care Fees 2019-20 (Decision taken)

The Cabinet Member:

AGREED the introduction of the charges shown in the table in the report from 31 May 2019

Cabinet Member for Planning and Environment

7 May 2019

PE04.19 - Buckinghamshire and Milton Keynes Environmental Records Centre (BMERC) new charging system (Decision Taken)

The Cabinet Member ENDORSED the proposed increases to Fees as set out in paragraphs 2.4 and 2.5 with a commencement date of 1 June 2019 (allowing one month's notice to clients).

10 May 2019

PE0519 - Definitive Map Charging Review (Decision taken)

The Cabinet member:

- a) Approved the proposed increase to the contribution to charges for public path order applications from £1583 to £2452.50 – £2898, which includes an increase to the non-refundable deposit from £100 to £252. Additional to this fee is the required newspaper advert costs and also new signage costs.**



- b) Approved the proposed increase to the charges for combined Section 31(6) Highways Act 1980 and Section 15A(1) Commons Act 2006 landowner deposits (up to 4 parcels of land) from £272.56 to £319, with an increase of processing a declaration from £26 to £31. Also approves the proposed increase from £26 to £31 for each additional parcel of land.
- c) Approved the proposed increase to the charges for a Section 31(6) only landowner deposit (up to 4 parcels of land) from £169 to £201, with an increase of processing a declaration from £26 to £31. Also approves the increase from £13 to £15.50 for each additional parcel of land.

Deputy Leader & Cabinet Member for Transportation, Leader of the Council and Cabinet Member for Resources

14 May 2019

T13.19 - Strategic Transport Infrastructure (Decision taken)

The Leader of the Council, Deputy Leader & Cabinet Member for Transportation and Cabinet Member for Resources APPROVED:

- the allocation of £432k from the Strategic Infrastructure Feasibility Reserve for initial feasibility and preliminary design work linked to potential dual-carriageway construction for some of the planned Aylesbury Link Roads.
- the allocated £237k of the unused contingency from a previous sustainable travel scheme to allow the A4 Sustainable Travel Scheme to progress through to construction.

29 May 2019

T16.19 - Fieldhouse Lane Marlow Waiting Restrictions (Decision taken)

The Cabinet Member:

- a. AUTHORISED the Director of Growth, Strategy and Highways to make the Traffic Regulation Order (TRO) for the scheme outlined in this report.
- b. over rules the objections to the proposed order on the grounds of enforcing the requirements of the Highway Code Rule 243 and Section 22 of the Road Traffic Act 1988.
- c. AGREED that responders to the Statutory Consultation be informed of the Deputy Leader & Cabinet Member for Transportation Decision.
- d. AGREED that the TRO be made as advertised at Statutory Consultation between 18th January – 8th February 2019.

29 May 2019

T15.19 - Formalise existing restriction on the slip road forming part of the North Orbital Road, Denham Green (Decision taken)

The Cabinet Member:

- **AUTHORISED** the Executive Director Transport, Economy, and Environment to make the Traffic Regulation Order.
- **AGREED** that responders to the Statutory Consultation be informed of the Deputy Leader & Cabinet Member for Transportation Decision.

Leader of the Council

14 May 2019

L01.19 - Buckinghamshire Business First Grant Agreement (Decision taken)

The Leader:

APPROVED the provision of a £400,000 annual grant to Buckinghamshire Business First to support economic growth in the County until end of March 2021

DECISIONS TO BE TAKEN

Cabinet Member for Community Engagement and Public Health and Cabinet Member for Resources

24 May 2019

R05.19 - Extending the term on a £10k Loan to Swan Credit Union (Decision to be taken)

Recommendation

Buckinghamshire County Council to extend the term of the existing £10,000 subordinated loan to Swan Credit Union Ltd at 0% interest for a further 5 years (repayable by 1 April 2029).

Deputy Leader & Cabinet Member for Transportation

10 May 2019

T14.19 - Proposed Zebra Crossing - The Broadway, Amersham (Decision to be taken)

Recommendation: It is recommended that the Deputy Leader & Cabinet Member for Transportation approves the construction of the zebra crossing as proposed.

For further information please contact: Rachel Bennett on 01296 382343

Select Committee Combined Work Programme

About our Select Committees

This work programme sets out all formal meetings of the Council's Select Committees.

The purpose of Select Committees is to carry out the Council's overview and scrutiny function. Their role is to support public accountability and improve outcomes for residents through scrutinising the work of decision-makers.

Select Committees can carry out this function either through an in-depth Inquiry or one-off item at Committee meetings.

A scrutiny Inquiry is an investigation on a topic that will lead to a report and evidence-based recommendations for change to decision-makers. The key difference between one-off committee items that are not part of an inquiry and scrutiny inquiries is that Select Committees normally only make recommendations to Cabinet as a result of an in-depth Inquiry.

Evidence for scrutiny Inquiries may be gathered in different ways depending on the topic, this includes taking evidence at formal Select Committee meetings and/or informal meetings, visits or external research. Prior to any work commencing the Select Committee will agree an Inquiry scoping document which will outline the terms of reference, the methodology and inquiry timeline.

For more details about Select Committee Inquiries and guidance please see <http://www.buckscc.gov.uk/services/council-and-democracy/scrutiny/>

[Finance, Performance & Resources Select Committee](#)

[Children's Select Committee](#)

[Health & Adult Social Care Select Committee](#)

[Transport, Environment & Communities Select Committee](#)

Date	Topic	Description and purpose	Lead Service Officer	Attendees
Finance, Performance & Resources Select Committee				
18 Jun 2019	IT Update	Following the review of the Smarter Bucks Strategy at Committee in November 2018, the Committee will receive an update on progress of its implementation and recent IT improvements.	Tony Ellis, Chief Information Officer	Mr John Chilver, Cabinet Member for Resources, Mr Tony Ellis, Chief Information Officer
18 Jun 2019	Property Projects Update	The Committee will receive an update on progress of the Local Asset Strategic Review (LASR), town centre regeneration and the One Public Estate programmes.	Jo West, Estates Officer	Mr John Chilver, Cabinet Member for Resources, Mr John Reed, Director of Property and Assets, Ms Jo West, Asset Manager - Strategy and Major Projects.
18 Jun 2019	Review of Investment Property Portfolio	Confidential Session - As agreed at Budget Scrutiny, this is an opportunity for Members to gain a greater insight into the current and projected asset base and operational risks, along with the associated rental income stream. The Director of Property & Assets will also update the Committee on capital receipts and progress towards MTFP targets.	John Reed, Director of Property & Assets	Mr John Chilver, Cabinet Member for Resources, Ms Sarah Ashmead, Executive Director, Resources, Mr John Reed, Director of Property and Assets, Mr Mark Preston, Head of Finance - Resources & Pensions
18 Jun 2019	Work Programme	For Members to review the Committee's Work Programme	Kelly Sutherland, Committee and Governance Manager	

Date	Topic	Description and purpose	Lead Service Officer	Attendees
10 Sep 2019	Work Programme	For Members to review the Committee's Work Programme	Kelly Sutherland, Committee and Governance Manager	

Date	Topic	Description and purpose	Lead Service Officer	Attendees
Children's Select Committee				
11 Jun 2019	Education Standards	For the Committee to consider an overview of education standards across the County for 2018-19, the National Funding Formula and the side-by-side project.	Sarah Callaghan, Service Director Education, Tolis Vouyioukas, Executive Director Children's Services	Mr M Appleyard - Cabinet Member for Education & Skills
11 Jun 2019	Elective Home Education	For the Committee to review an update on elective home education in Buckinghamshire.	Sarah Callaghan, Service Director Education, Vivian Trundell, Exclusions and Reintegration Manager	
1 Oct 2019	BSCB annual report	For the Committee to receive an update from the Buckinghamshire Safeguarding Children Board	Joanne Stephenson, Safeguarding Business Manager	
1 Oct 2019	Work Programme	For Members to review the Committee's Work Programme	Katie-Louise Collier, Committee and Governance Adviser	

Date	Topic	Description and purpose	Lead Service Officer	Attendees
Health & Adult Social Care Select Committee				
2019	25 Jun 2019 Adult Social Care Transformation - Tier 2	For Members to examine the progress of the Tier 2 Adult Social Care Transformation programme.	Karen Jackson, Service Director (ASC Operations)	Lin Hazell, Cabinet Member for Health & Wellbeing Gill Quinton, Executive Director, Communities, Health & Adult Social Care Karen Jackson, Director of Operations
	25 Jun 2019 Child Obesity Inquiry - 6 months on	For Members to receive an update on the progress on implementing the recommendations made in the Child Obesity Inquiry report.	Liz Wheaton, Committee and Governance Adviser	Lucie Smith, Public Health Practitioner
	24 Sep 2019 Adult Social Care Transformation - Tier 3	For Members to examine the progress on Tier 3 Adult Social Care Transformation programme.	Jane Bowie, Director of Joint Commissioning	Lin Hazell, Cabinet Member for Health & Wellbeing Gill Quinton, Executive Director, Communities, Health & Adult Social Care Jane Bowie, Service Director (Integrated Commissioning)

Date	Topic	Description and purpose	Lead Service Officer	Attendees
Transport, Environment & Communities Select Committee				
32	4 Jun 2019	Modern Slavery Inquiry 12 Month Recommendation Update	Members will review the implementation of the Modern Slavery Inquiry recommendations.	Faye Blunstone, Community Safety Co-Ordinator Noel Brown, Cabinet Member for Community Engagement.
	4 Jun 2019	Prevent Duty in Buckinghamshire Annual Update	Members will consider the progress and achievements in relation to meeting the Prevent Duty within the County Council and with partners from April 2018 to March 2019 and key actions planned for 2019/20	Angie Sarchet, Communities Manager Noel Brown, Cabinet Member for Community Engagement Angie Sarchet, Communities Manager
	4 Jun 2019	Work Programme	For Members to agree the work programme for 2019/20	Kama Wager, Committee Adviser Committee Members
	17 Sep 2019	High Speed 2 - Community Engagement and Communications	Members will hear from representatives from High Speed 2 to consider their planned approach to community engagement. In particular, how HS2 is going to communicate with Councillors (in their community leader roles) and residents in Bucks and for Committee Members to have an opportunity to identify further opportunities to ensure effective community engagement.	Edward Barlow, Head of Energy & Resources Martin Tett, Leader Mark Shaw, Cabinet Member for Transportation Jackie Copcutt, HS2 Programme Lead Maddelyn Sutton, HS2 Ltd. Other HS2 representatives TBC
	17 Sep 2019	Work Programme		Kama Wager, Committee Adviser Committee Members

SCRUTINY INQUIRY WORK PROGRAMME – OVERVIEW OF SELECT COMMITTEE LIVE INQUIRIES

Inquiry Title	Inquiry Chairman	Lead Officer	Feb 19	Mar 19	Apr 19	May 19	June 19
Support for Carers	Brian Roberts	Liz Wheaton					
Pre-decision Scrutiny – Short Breaks	Steven Lambert	Liz Wheaton					



Scoping



Evidence gathering



Committee Approval
Report



Cabinet / NHS

For further information on scrutiny work please contact Kelly Sutherland, Committee & Governance Manager on 01296 382343.
www.buckscc.gov.uk/democracy. Last updated on 1 May 2019

Report to Cabinet

Title:	Modern Slavery Inquiry 12 month update
Date:	Monday 10 June 2019
Author:	Cabinet Member for Community Engagement and Public Health
Contact officer:	Faye Blunstone (Communities Project Manager)
Local members affected:	(All Electoral Divisions)
Portfolio areas affected:	[All]

For press enquiries concerning this report, please contact the media office on 01296 382444
[Guidance can be found on the intranet at the following link:
<https://intranet.buckscc.gov.uk/how-do-i/member-services/decision-making/>
Is the report confidential? Please contact Democratic Services.]

Summary

The Transport, Environment and Communities (TEC) Select Committee's Modern Slavery Inquiry report and recommendations were presented to Cabinet on 23 April 2018. Cabinet agreed the Select Committee's recommendations and requested 6 and 12 month progress updates on the implementation of the recommendations.

At its meeting of 6 November 2018 the Committee reviewed the 6 month progress report and was pleased with the significant progress that had been made on implementation.

The attached report is the Modern Slavery Inquiry 12 month update report which will have been considered by the Transport, Environment and Communities Select Committee at its meeting on 4 June 2019.

Recommendation

Cabinet is asked to note the progress update in appendix 1, as presented to the TEC Select Committee on 4 June 2019.



Background Papers

Your questions and views

If you have any questions about the matters contained in this paper please get in touch with the Contact Officer whose telephone number is given at the head of the paper.

If you have any views on this paper that you would like the Cabinet Member to consider, please inform the Democratic Services Team by 5.00pm on Friday 7 June 2019. This can be done by telephone (to 01296 382343), or e-mail to democracy@buckscc.gov.uk

Response to Buckinghamshire Select Committee Inquiry
12 Month Recommendation Progress Update

Inquiry Title		What steps should the Council take to ensure it fully meets the responsibilities under the Modern Slavery?					
Select Committee Owner		Steven Lambert Inquiry Chairman					
Date agreed by Select Committee							
Lead Cabinet Member		Noel Brown, Cabinet Member for Community Wellbeing					
Lead Senior Officer (Director)		Jane O'Grady, Executive Director, Angie Sarchet, Community Engagement & Safety Manager, Faye Blunstone, Communities Project Manager					

Recommendation	Agreed Yes/No	BCC Cabinet / Partner Agency Response including proposed action	Responsible Cabinet Member (for BCC recs)	Responsible Officer	Action by date	6 Month Progress Update	12 month Progress Update
1. That the Council prepares a statement on anti-slavery and human trafficking which should be published on the Council's website and reviewed annually.	Yes	<p>The Safer & Stronger Bucks Partnership Board is the body that is responsible for oversight and development of responses to modern slavery across the partnership.</p> <p>A statement will be drafted for the County Council and following Cabinet Member approval will be published on the Council website</p> <p>While this is not a statutory duty for BCC, it would be best practice to do so. LGA guidance (published in Dec 2017) recommends that council's demonstrate their commitment to tackle Modern Slavery in this way. Other Councils have already done so, and more will follow.</p>	Cllr Noel Brown	Faye Blunstone	April 2018	<p>The Modern Slavery Statement was drafted by BCC Community Safety Team. Comments on the initial draft were received by TEE, Legal, Business Intelligence, Procurement and Finance and influenced the final draft of the statement. A Cabinet Member decision is logged on the forward plan and awaiting approval by key representatives (Legal, Executive Director for CHASC, Director of Finance and Procurement, Executive Director for Resources)</p> <p>Once approval process is complete the Modern Slavery Statement will be uploaded in a prominent position on the BCC website and be reviewed annually.</p>	<p>Approval process was completed. The BCC Modern Slavery Statement was uploaded on the 17th December 2018 to the Bucks County Council website. It is in a prominent position at the footer of the BCC homepage which is where other major businesses and organisations have put theirs.</p> <p>You can find the statement via:</p> <p>https://www.buckscc.gov.uk/services/community/community-safety/modern-slavery/bcc-modern-slavery-statement/</p>
2. That Business Unit Plans should explicitly identify any potential risk of slavery and human trafficking and the steps that will be taken to manage that risk.	Partially	<p>The business plan template for CHASC and Children's services will be changed for 2018/19. A section on safeguarding will be amended to specifically include reference to human trafficking and the steps to manage that risk.</p> <p>Background for Cabinet: This is a mechanism by which BCC is responding to its duty under the Crime & Disorder Act to do all it can to tackle crime in its decision making (Section 17, CDA).</p>	Cllr Lin Hazell	Claire Hawkes	October 2018	<p>Both the CHASC and Children's Services business plan template has been changed for 2018/19 to include the new section. Business plans are being prepared during autumn and will be ready to publish in the new year.</p>	Business unit plans for CHASC and Children's Services were completed and include modern slavery.

April 2019

3. That the Council should develop a training strategy for modern slavery and roll out training across the organisation. The strategy should: <ul style="list-style-type: none">Identify who should be trained, for whom training should be mandatory and what the training needs are (e.g. first responder, frontline staff)Prioritise training for frontline staff in safeguarding teams and first responders.Identify the best approach to training (e.g. face to face, online, e-learning, awareness campaigns).Identify other key stakeholders/partners who should receive the training (the Committee's further inquiry work may inform this). 07	Partially	<p>The Safer & Stronger Bucks Partnership Board in conjunction with the Safeguarding Boards will be asked to lead on the development of a training plan with engagement from partners across the wider system.</p> <p>The plan will identify first priority training (including First Response, the Swan Unit and social workers in both children and adults services).</p> <p>Aspiration will be to complete all first priority training face to face and enable e-learning as a mechanism for reaching other frontline staff and decision makers.</p> <p>Bucks Adults Safeguarding Board has drafted an e-learning package which will be available to BCC staff and partners.</p> <p>Training to partners will include district front line staff (e.g. housing, environmental health, licensing etc), NHS staff, police and other enforcement bodies, and relevant voluntary groups (e.g. Street Angels, homelessness services, foodbanks, faith groups)</p> <p>By the end of April 2018, over 600 people will have received face to face training, with staff ranging from local authority, NHS, voluntary groups, housing authorities and outreach / support agencies)</p>	Cllr Noel Brown	Faye Blunstone	October 2018	<p>Training strategy drafted by the Adult Exploitation Subgroup and views from partners and colleagues were sought. The training strategy will be an information item at the BSCB and BSAB so they are familiarised with the document and can assist with its delivery.</p> <p>The BCC Community Safety Team are working alongside Willow Project (the new exploitation and modern slavery victim service which also provides training) to provide training dates for BCC staff and external organisations. To date over 650 professionals have been trained of which 99 are from BCC with a further 50 (as of 11th Oct) BCC staff primarily from ASC and CSC booked on to attend a specified future date. 13 new training dates are available to be booked onto running up to Easter 2019.</p> <p>Commissioned services of BCC have also been invited to attend the training e.g. SWITCH the substance misuse service for young people.</p> <p>Short team meetings within BCC and externally are also being attended by Willow Project e.g to the Client & Public Transport Quarterly Team meeting to give them basic information on modern slavery. Willow also provide training to other external organisations/teams such as Housing Associations and District Refuse Collection Teams.</p> <p>The BCC Community Safety Team is leading the compilation of an e-learning package for non-frontline staff which is currently being finalised and will be ready before Christmas. It is 20 minutes long and covers the basic information such as what exploitation and modern slavery is, what the indicators are, information about Willow Project and how to get in contact with them. This e-learning will be used within BCC as well as externally by our partners. Other Councils within the Thames Valley have expressed an interest in using the package for training their staff.</p>	<p>The training strategy has been finalised. It has specific focus on the introductory training as well as the SPOC (Single Point of Contact) training as part of the first responder role and our local authority duty with the NRM (National Referral Mechanism). Once the e-learning is finished in the autumn, this will feature within the strategy too. External partners who are part of the Adult Exploitation Subgroup have also taken the strategy back to their organisations so they are following the outlined guide.</p> <p>Over the coming year other teams in BCC will have taken receipt of the training strategy and have a list of SPOCs to be trained. Teams from the district councils are also systematically training their staff.</p> <p>To date over 840 professionals have been trained of which 150 are from BCC, 62 of which are from adults and children's social care. A specific session on 17th May 2019 has been booked for Children's Social Care within the MASH to have their introductory modern slavery and exploitation training. 20-24 delegates are expected to attend. Other previous BCC delegates for the introductory training are from commissioning, the community engagement and safety team, HR, Public Health, YOS and more. New training dates are being organised for the 2019/2020 year to be delivered by Willow Project and we will continue to promote these sessions to BCC staff as well as externally.</p> <p>The e-learning package has progressed well. A Task and Finish Group was established and has met twice to review changes made. We hope for completion by autumn 2019 as the package will need ratification from the respective boards.</p>
4. That an internal awareness raising campaign for all Members and Council staff be initiated imminently, using resources available to local authorities on the government website.	Yes	<p>Community Safety remained engaged with Thames Valley Police and other regional and national Modern Slavery networks to ensure that the same messages are being utilised locally and regionally.</p> <p>The Community Safety Team will work with the Communications Team to develop an internal campaign that will utilise the existing regional and national campaigns and materials.</p> <p>With reference to Recommendation 5 (below),</p>	Cllr Noel Brown	Faye Blunstone	July 2018	<p>Anti-Slavery Day on the 18th October marks the start of internal campaigning and awareness raising towards staff within BCC. The BCC electronic desktop poster has been reserved for w/c 22nd October 2018. Information about the new victim service will also be displayed on BCC internal screens and on the intranet. Promotion will also take place through the ONE Newsletter.</p> <p>Also to be delivered is a public facing campaign around Anti-Slavery Day which has been planned alongside members of</p>	<p>Willow Project is working on some promotional material to raise awareness of the service they offer. Once this is produced we will use these resources within BCC.</p> <p>The Bucks Anti-Slavery & Exploitation Network will be planning the Anti-Slavery Day campaign which falls on the 18th October 2019. Plans for the 2019 campaign are an agenda item at the upcoming meeting on the 16th May 2019.</p>

		the BCC web pages will contain relevant guidance and documents to support staff with their role in Modern Slavery and Exploitation.				the Bucks Anti-Slavery Network and includes a new video on modern slavery made by the BCC Comms team. This will also be distributed to other councils for use in the Thames Valley.	
5. That the Council should introduce a clear process and guidance for completing the national referral mechanism form and notification of potential victims of modern slavery form MS1. This guidance and links to the referral forms should be accessible on the Council's website.	Yes	<p>The Council will work with Thames Valley Police and RAHAB (Victim service) to ensure the process is clear for all agencies involved. The training strategy will include specific training on how to refer and complete the relevant documents.</p> <p>As per Recommendation 4 (above) all relevant information will be available on BCC web pages.</p> <p>Background for Cabinet: This is a mechanism by which BCC is responding to its duty as a First Responder under the Modern Slavery Act 2015.</p>	Cllr Noel Brown	Faye Blunstone	June 2018	<p>Guidance on the National Referral Mechanism and MS1 forms are on the intranet as well as information on how to refer and get in touch with Willow Project. There is also information about the risk indicators of modern slavery, a council guide to modern slavery and a council themed modern slavery video clip.</p> <p>There is also the BCC webpage for the public which has information on modern slavery, how to report and a link to the Exploitation Strategy 2017-2020.</p>	<p>Progress remains the same as the 6 month update as this is regarded as complete.</p> <p>One extra addition to the modern slavery intranet page is the BCC SPOCs names. This enables BCC staff to look at their named SPOCs. We have started with social care SPOCs. We will continue adding the names of other departmental SPOCs across BCC as they are trained.</p>
6. We recommend that the Council should agree an appropriate approach to designated single points of contact for modern slavery and first responders across the whole of the Council. First responders should receive mandatory training on their role and the process for completing the NRM referral process.	Yes	<p>Priority for this will sit with Safeguarding Adults and Children teams.</p> <p>First responders will come through First Response for all children (under 18). First Response staff will all be designated Single Points Of Contact.</p> <p>Adults designated SPOCs will be primarily those in the MASH.</p> <p>Background for Cabinet: This is a mechanism by which BCC is responding to its duty as a First Responder under the Modern Slavery Act 2015.</p>	Cllr Lin Hazell	Julie Murray & Amanda Andrews	June 2018	<p>The SPOC training session took place on the 18th July 2018 and included BCC SPOCs as well as nominated SPOCs from the district councils. All SPOCs were asked to attend the introductory Willow Project training on modern slavery prior to their attendance on the SPOC training which covered the NRM and MS1 forms in more detail as well as referral pathways.</p> <p>Trained SPOCs are from Children's and Adult's Social Care. We need to bolster the resilience of the SPOC in Children's Social Care as only 1 individual was nominated. There are 3 SPOCs in Adult's Social Care.</p> <p>A meeting has been set for the 2nd November 2018 with the Head of Safeguarding, Head of First Response, Community Safety Manager, TVP Modern Slavery Coordinator and Willow Project Programme Lead to finalise the arrangements for referrals in Social Care and how the working relationship with Willow and Social Care can be optimised.</p> <p>The next task is the acquisition of other SPOCs from other teams in BCC and booking in their training.</p>	<p>A second SPOC training session took place on the 14th February 2019. This session was exclusively for Adult and Children Social Care nominated SPOCs and there were 2 attendees representing CSC and 7 from ASC.</p> <p>Two more SPOC sessions are taking place on the 17th May. These sessions will take place one after the other and will be exclusively for Children's Social Care (CSC) professionals (Contact and Referral Officers, Social Workers and some Assistant team managers) based within the MASH. There will be 20-24 people expected to attend. Adult Social Care is sufficiently covered in terms of SPOCs for their area. After the CSC SPOC training we can then turn our attention to SPOCs from other areas of the Council.</p> <p>A referral pathway for SPOCs to use has also been approved by the Head of First Response and the Head of Safeguarding.</p>
7. We recommend that an agreed data collection process should be introduced to record internally, the referrals made to and by the Council. Dedicated lead officers/first responders should be responsible for collecting this data, which should be	Yes	<p>Modern Slavery is now a drop down option on AIS (adults database) so reporting which will mean data collection is now possible and monitored.</p> <p>Whilst Modern Slavery is not an option on LCS (children's database) there will be a review of the system's capacity to include this report. Processes will need to be in place that guard against 'double counting' i.e. AIS to be used for referrals 18 years and over and for LCS to be used for referrals under 18 years.</p>	Cllr Lin Hazell	Julie Murray & Amanda Andrews	October 2018	<p>Within Adult Social Care, Modern Slavery is a category of adult abuse and reportable via Adult Social Care's electronic recording system. Information on referrals is routinely reported to the Safeguarding Adult's Board. Numbers remain low.</p> <p>Within Children's Social Care, modern slavery will be added to the list of amendments to be made on LCS.</p>	<p>Adult Social Care (ASC) accepts all referrals for Modern Slavery. There were a total of 8 modern day slavery referrals in 2018/19. Information on referrals is routinely reported to the Safeguarding Adult's Board. ASC have trained officers in Safeguarding Team and locality teams. There is a clear pathway for all referrals into Adult Social Care. BSAB deliver e-learning modern slavery and Adult Safeguarding Training. In 18/19 training was completed by 68 people, 48 of those were BCC officers.</p>

							The Head of First Response has confirmed that modern slavery has been added to LCS (children's database) and is in operation.
42	8. We recommend that the pilot Victim Support service should be evaluated at 6 and 12 months and a report presented to the TEC Select Committee on the progress and outcomes of the pilot service as part of the recommendation monitoring.	Yes	<p>The Community Safety Team will work with the PCC and Rahab to review the learning that comes from the pilot service. This will be done at 6 and 12 months and a highlight report produced for review.</p> <p>That learning will aim to inform partners about prevalence in Buckinghamshire and help to identify risk, demand and level of service required going forward. Any recommendations will need to be deliverable within existing resources.</p>	Cllr Noel Brown	Faye Blunstone	October 2018	<p>The Thames Valley wide pilot service (RAHAB) was due to start in Spring 2018 but due to contractual issues this was delayed. These issues have been resolved and a new service (Willow Project) headed up by the same service lead launched in September 2018. There is one coordinator and two support workers based in Bucks providing this service. Willow Project is in place until March 2020 with the possibility to extend. Touch down points for the staff are spread around the county and the Programme Lead works at BCC every other Friday to discuss progress and any issues we can assist with.</p> <p>The pilot is moving well and is proven by the success of Operation Ravine. In total 11 individuals attended the Reception Centre between 11th-12th September 6 of whom have now been referred into the National Referral Mechanism to access further support.</p> <p>Feedback from the Reception Centre reflected the fantastic level of engagement and support from multi agency partners, both from those who were in attendance on the day and for those who were on call as a point of contact. Thames Valley Police have arrested 3 individuals for Modern Slavery offences as part of Operation Ravine with further information available in the press release here. – https://news.thamesvalley.police.uk/news/three-arrested-and-victims-safeguarded-following-modern-slavery-warrants-iver-321497</p>

Report to Cabinet

Title:	Prevent Duty Update
Date:	10 th June 2019
Author:	Cabinet Member, Community Engagement & Public Health
Contact officer:	Angie Sarchet 01296 382756
Local members affected:	All
Portfolio areas affected:	All

For press enquiries concerning this report, please contact the media office on 01296 382444

[Guidance can be found on the intranet at the following link:

<https://intranet.buckscc.gov.uk/how-do-i/member-services/decision-making/>

Is the report confidential? Please contact Democratic Services.]

Summary

This report updates Cabinet on progress and achievements in relation to meeting the Prevent Duty within the County Council and with partners from April 2018 to March 2019 and key actions planned for 2019/20.

Recommendation

The Cabinet is asked to NOTE the actions taken to date to meet the Prevent Duty and the proposed next steps

A. Narrative setting out the reasons for the decision

1. This report arises from a recommendation from the Transport Environment and Communities (TEC) Select Committee in March 2018 that there should be an annual report to Cabinet on the Prevent Duty. This is a complex and sensitive area of work for the organisation and the several key partners who are also subject to the Duty within Buckinghamshire.



2. The Counter Terrorism & Security Act 2015 introduced a Prevent Duty (enacted on 1 July 2015) which states that the prescribed bodies, in the exercise of their duties:
- “...must have due regard to the need to prevent people from being drawn into terrorism”.*
3. In summary, the Duty applies to:
- Local authorities
 - Other agencies working with vulnerable adults, children and young people where the work is being discharged on behalf of a local authority
 - NHS Trusts and NHS Foundation Trusts
 - Higher & Further Education
 - Schools and registered childcare providers
 - Prison and probation
 - The Police
4. The statutory guidance sets out that, for local authorities, there are two key elements to meeting the Prevent Duty:
- An assessment of the risk that goes beyond the Counter Terrorism Local Profiles (CTLP) produced by the Police (so that there is demonstrable engagement with partners and those to whom the Duty applies) and a Prevent action plan to address any risks identified.
 - The establishment of a Channel Panel so that any individuals of potential concern can be referred for appropriate interventions.
5. As a specified authority subject to the duty, the County Council also needs to ensure that it:
- Provides appropriate training for staff involved in the implementation of this duty, including frontline staff who will need to understand what radicalisation means, why people may be vulnerable to it, how to spot the signs and how to report a potential referral to the Channel Panel
 - Does not provide a platform for extremists through allowing them to hire publicly-owned venues or access public resources to disseminate extremist views (including through IT equipment)
 - Does not work with organisations who are engaged in any extremist activity or espouse extremist views

Leadership & Governance

6. The Safer and Stronger Buckinghamshire Partnership Board (SSBPB) is the key strategic partnership for promoting safer and stronger communities and crime and disorder reduction at the county level. In 2015 it agreed to have the strategic oversight for the Prevent Duty and the Channel Panel. The SSBPB's strategic priorities for Prevent are:
- Understanding the risk locally, implementing actions to reduce or mitigate those risks

- Ensuring that the Prevent Strategy is sufficiently integrated with broader safeguarding
 - Building stronger and integrated communities to counter extremist messages locally
 - Building partnerships with those mainstream individuals, community organisations and others locally who work every day to challenge extremists and protect vulnerable individuals
 - Ensuring publicly funded assets are not used to promote extremism
7. The SSBPB strategic priorities are underpinned by a partnership action plan. Progress in delivering the action plan is reviewed by the SSBPB every six months. Delivery of the action plan is driven through the county wide Bucks Prevent network, an operational group chaired by the County Council. The network also considers new risks identified and arising actions required, shares knowledge about good practice, problem solves, identifies existing and future training needs/opportunities and the resources to meet them.
8. A report sharing the latest risks identified, key policy changes and progress in delivering the SSBPB Prevent action plan was provided to the Bucks Safeguarding Children's Board in November 2018.
9. Wycombe District Council, as a Prevent Priority Area, received Home Office funding and had established its own Prevent Board to ensure a coordinated approach from partners to tackle extremism and radicalisation locally. The Prevent Board was chaired by the Chief Executive, met each quarter and oversaw the development and implementation of local Prevent priorities and objectives in the delivery plan for Wycombe. The Home Office grant enabled the District Council to employ a Prevent Coordinator, a Prevent Education Officer, a Project Support Officer and to fund a number of projects. The County Council was a member of the Wycombe Prevent Board until the Board ceased operating in October 2018. Since receiving notice that Home Office funding would cease, in line with the other district councils in the county, Prevent work has been integrated into the local community safety partnership.
10. The Home Office decided in 2018/19 to transfer a reduced offer of funding from Wycombe District Council to the County Council as part of Government's support for the new Unitary Council. In March 2019 the County Council received confirmation that it would receive grant funding for a Prevent Coordinator and Prevent Education officer for the financial year 2019/20 and, as a result, the incumbents at Wycombe District Council transferred to the County Council on 1st April 2019. Wycombe District remains a Prevent Priority Area, the only one within Buckinghamshire and the officers will continue to provide a level of support in the Wycombe area, but will also be utilised countywide. Linked to the funding is the requirement to hold 3 community roundtables to engage stakeholders in how the County Council is meeting its Prevent Duty. The aspiration is that these will form part of an ongoing programme of engagement activity with local communities on a range of community safety and exploitation/safeguarding related topics.
11. The Cabinet Member for Community Engagement and Public Health has lead member responsibility for Prevent for the County Council and is a member of the SSBPB. In addition to partnership work undertaken by the County Council to support and work with partners to meet the Prevent Duty, Buckinghamshire County Council also has its own internal Prevent action plan. The outcomes, action to date and proposed next steps are

set out in [Appendix 1](#). Progress in delivering the action plan is reviewed by the Corporate Management Team every 6 months.

Assessment of Risk

12. The threat and risk picture nationally is largely made up of:
 - International threat from Daesh and Al Qa'ida
 - Potential Lone Actors – Domestic Extremism and International Terrorism
13. The current threat level for international terrorism in the UK remains as Severe. There continues to be use of online platforms and publications to promote low sophistication attacks by potential lone actors. These types of attack have increased significantly in the West over the last 6 years and most notably in England in 2017.
14. The Counter Terrorism Police: South East (CTP:SE) produce the Counter Terrorism Local Profile (CTLP) each year comprising the national, regional and local picture. This profile is updated quarterly and the information presented to partners in Buckinghamshire through the Bucks Prevent Network.
15. Partners contribute to the development of the CTLP as part of the annual data gathering process and through the quarterly updates where they share information about local changes and issues on the horizon. The partners also monitor and revise the Prevent partnership action plan to ensure that it continues to address the risks identified and that agreed actions are being delivered.
16. There have been monthly meetings with police colleagues from the Wycombe Local Policing Area (LPA), the Wycombe Prevent Coordinator and the County Council. This enables discussions of emerging community tensions or other issues of concern and how to address them. This approach is being expanded to include Aylesbury LPA and Chiltern & South Bucks LPA from May 2019 onwards.

Safeguarding

17. The Prevent Duty Statutory Guidance sets out an expectation that local authorities will incorporate the Prevent Duty into existing policies and procedures, so it becomes part of the day-to-day work of the authority, such as the need to ensure that there are clear and robust safeguarding policies to identify children (or vulnerable adults) at risk of being drawn into terrorism
18. The Bucks Safeguarding Children Board's website has information about Prevent and radicalisation for [parents and carers](#) and also for [professionals](#). Prevent has also been included within the [Thresholds Guidance document \(V4 Sept 2018\)](#) published on the website.
19. The Adult Safeguarding Board's website has information about Prevent and radicalisation for [professionals](#) with concerns about this, or other forms of adult exploitation, shared using a Partners Intelligence Submission Form or through the Safeguarding Adults Referral Form, both available on the website. Radicalisation is also referenced within the [Threshold Guidance document \(2017-2020\)](#). Further work will be undertaken to test the Prevent element of the thresholds document through the Board Quality and Performance Sub-Group.
20. The threshold documents provide guidance on recognising different levels of safeguarding concerns to help determine what further action, if any, is required to

protect individuals. However, as radicalisation and extremism sit within the Counter Terrorism and Security Act 2015 (as opposed to other safeguarding legislation for children and adults), all concerns are required to be shared with the Prevent team at CTP:SE.

Channel Panel

21. The Channel Panel meets monthly to consider those at risk of radicalisation referred to it for support. Referrals are made to First Response in either Children's or Adults' Social Care, or direct to Prevent officers within CTP:SE. The referral process is clearly explained on the [Buckinghamshire County Council website](#), and in face to face and on line training. Referrals are received from schools, the police, other professional agencies and the local community. Individuals referred to the Panel are assessed to see what risk they pose to themselves and to others and, if consent is given, a plan is drawn up to support them. Referrals to Channel continue to be mainly in relation to extreme right wing or anti-Islamic extremist ideologies and Daesh or Al Qa'ida ideologies.
22. The Channel Panel held an additional meeting in 2018 to consider the serious case review in Brighton and Hove, learning from the Surrey Channel Panel (the Parsons Green review) and also the Department for Education's report on Safeguarding and Radicalisation. The Channel Panel's Terms of Reference are reviewed annually, and the last update was agreed in November 2018. The Channel Panel has also agreed to hold an annual development day to ensure that all Panel members are able to operate effectively and keep their personal knowledge and skills up to date.
23. The County Council had previously been advised of the phased national roll-out of changes to the way Channel operates (more commonly referred to as Dovetail). The changes include transferring responsibility and resources for the programme and case management of the Channel programme from the police to local authorities. Posts will be recruited and trained nationally but will be employed and line managed by the base local authority (which will be upper tier to link best with safeguarding). The resource is utilised across several local authority areas. It is likely that there will be additional time resource demands on the local authority and key partners. The role of Channel Chair will have increased responsibility and will be more time consuming. Local implementation was expected in late 2018/early 2019; however, this will not now take place until 2020/21. Reassurances were given that nothing will change in each area without direct discussion with the Office for Security & Counter Terrorism (OSCT) with each area.

Training and Development

24. The Buckinghamshire Safeguarding Children Board's Section 11 Audit 2017 identified the need for a more robust approach to training and development for Prevent across a wide range of partners. The final version of the Prevent training and development partnership strategy was presented to the Safer Stronger Buckinghamshire Partnership Board in July 2018. The County Council's Corporate Management Team agreed to implement the Prevent training and development strategy in the county council.
25. The Prevent training and development strategy identifies generic role levels (e.g. front line worker, manager, senior manager) and the typical Prevent related activity that might be expected at that level (e.g. make a Prevent referral, attend a Channel panel). For each generic role level, the strategy outlines the types of training, competencies and learning outcomes required. Individual organisations are responsible for implementing the training and development framework within their own agency

including the delivery, recording and maintenance of their own evidence that staff meet the required outcomes.

26. The County Council has made Prevent eLearning mandatory for all employees and linked this to the annual performance appraisal process which is undertaken each April. Prevent face to face sessions (called WRAP) are available for all employees who work with children and young people or vulnerable adults. These sessions are scheduled monthly and delivered by the county council's accredited trainers. Records of who has attended Prevent training is recorded using the Council's SAP system. This allows monitoring across the organisation of take up of training and when refresher training is required. As at 31st March 2019, 83% of employees had completed Prevent eLearning and/or other Prevent related training. The Council requires all new employees to complete Prevent eLearning within 6 months of joining the organisation and to undertake refresher training every 3 years.
27. The County Council also maintains a network of accredited WRAP trainers, largely across the education sector, so that schools are able to deliver training within their own organisations and neighbouring schools. Currently we have 64 accredited individuals within the county. They are supported through quarterly e-bulletins which include sharing good practice examples from other areas and national policy updates.
28. In July 2018 the first WRAP trainers network meeting took place and proved a real success with attendees. It was organised by Buckinghamshire Prevent Network with the aim of supporting WRAP Trainers by providing updates/resources to improve confidence in delivering training to colleagues and pupils. Micheal Evans, as seen in the BAFTA-award winning documentary *My Son the Jihadi*, shared the powerful story of his brother's radicalisation (Thomas Evans was a former resident of Bourne End). Further presenters also covered a range of topics including:
 - Elements of WRAP which must be included for a session to be considered an official WRAP session
 - An update on Prevent and the Counter-Terrorism Strategy (CONTEST) 2018
 - Experience of delivering Prevent training through a Primary school lens
 - Improving understanding of the extreme right wing threat

The written feedback shows that the event was well received and attendees have requested that further sessions are offered on a six monthly basis.

National Changes

29. The Government published its new [Counter Terrorism Strategy](#) (CONTEST) in June 2018 and sets out 3 key factors that terrorists exploit:
 - The proliferation of extremist attitudes, which fragment and divide communities.
 - Conflict, instability and poor governance which can create environments where terrorists can thrive.
 - Developments in technology, which provide the means for terrorists to operate undetected, together with the global reach to inspire their atrocities.
30. CONTEST also identifies the Government's Counter-Extremism Strategy as an effective approach to protect communities from the wider social harms beyond terrorism caused by extremism. It asserts that communities which do not or cannot participate in civic society are more likely to be vulnerable to radicalisation. A successful integration

strategy is therefore important to counter-terrorism and, in March 2018, the Government published a new Integrated Communities Strategy for consultation. (In February 2019 the Government published the results of the consultation and it's [Integrated Communities Action Plan](#). Much of the development work and new investment will be in Blackburn with Darwen, Bradford, Peterborough, Walsall and Waltham Forest.)

31. The 4 P's (Prevent, Pursue, Protect and Prepare) continue to feature in CONTEST but there is emphasis on Pursue and Prevent working more closely together. It is not yet known what this will mean for working at a local level at this stage.
32. In September 2018 the Home Office published the Prevent Duty Toolkit for Local Authorities and Partner Agencies <https://www.gov.uk/government/publications/prevent-duty-toolkit-for-local-authorities-and-partner-agencies>. The Toolkit was designed to provide practical information and examples of best practice to support local authorities and their partners in their work to implement the Prevent duty. It supplements the Prevent Duty Guidance: for England and Wales, and will assist in the consideration of existing statutory guidance. It includes content on:
 - Local risk assessment process
 - Multi-agency partnership board
 - Prevent partnership action plan
 - Referral process
 - Channel panel
 - Prevent problem solving process
 - Training programme
 - Venue hire and IT policies
 - Community and civil society engagement
 - Communications
33. An initial assessment of our partnership performance through the Bucks Prevent Network indicates that we are compliant with the legislation but could benefit from making improvements in relation to working with neighbouring authorities, further developing our prevent problem solving approach and in our community and civil society engagement. These will be addressed through work required to deliver the actions in the attached action plan, in particular 1.1, 2.1, and 2.3 and through the proposed community roundtables.

B. Other options available, and their pros and cons

34. Each of the partners identified at paragraph 3 has an individual statutory requirement to be compliant with the Prevent Duty. However effective delivery of the Duty is achieved through working in partnership with the other agencies and with local communities. The current arrangements for delivering the Prevent Duty enable partnership working.

C. Resource implications - none

D. Value for Money (VfM) Self-Assessment – not relevant

E. Legal implications

35. The Prevent Duty applies to local authorities, other agencies working with vulnerable adults, children and young people where the work is being discharged on behalf of a local authority, NHS Trusts and NHS Foundation Trusts, Higher & Further Education, schools, prison and probation and the Police. Those in leadership positions are expected to:

- Establish or use existing mechanisms for understanding the risk of radicalisation
 - Ensure staff understand the risk and build the capabilities to deal with it
 - Communicate and promote the importance of the duty
 - Ensure staff implement the duty effectively
36. The Prevent Duty for local authorities is set out paragraphs 2 to 4 of this report. The statutory guidance also states that:
- 'Local authorities should establish or make use of an existing local multi-agency group to agree risk and co-ordinate Prevent activity. Many local authorities use Community Safety Partnerships but other multi-agency forums may be appropriate.'*
- 'In two-tier areas, county and district councils will need to agree proportionate arrangements for sharing the assessment of risk and for agreeing local Prevent action plans. It is expected that neighbouring areas will also agree proportionate arrangements for sharing the assessment of risk and for agreeing local Prevent action plans as appropriate.'*
- F. Property implications**
37. Property implications have been addressed within the action plan insofar as they relate to the requirements of the local authority's Prevent Duty. There are no other property implications.
- G. Unitary Council**
38. The new Unitary Council will be subject to the Prevent Duty in the same vein that the existing District and County Councils are. A Prevent Board and a Channel Panel will need to be established /continued under the new council. At least one member of the senior management team will have to be vetted to an appropriate level for briefings. A report capturing actions completed and issues arising should be compiled in the final quarter of 2019/20 so that these can be reported on and carried forward into the new authority.
- H. Other implications/issues**
39. The content of this report is not in relation to a new service or policy or changes to an existing service or policy and, therefore, an equality and diversity impact assessment has not been conducted at this time but will be required for the new authority.
- I. Feedback from consultation, Local Area Forums and Local Member views**
40. The report is a performance update and has been shared with those Cabinet members whose Portfolios have the most relevance to the Prevent Duty (Community Engagement & Public Health, Children's Services, Health & Wellbeing and Education & Skills).
- J. Communication issues**
41. This report is for noting, any arising issues which need to be communicated will be delivered through existing channels.

K. Progress Monitoring

42. Actions arising from this report will be monitored through the 6 monthly performance updates to the corporate management team and through briefings with the Cabinet member.

L. Review

43. Performance against the Prevent Duty should be reviewed again in 12 months' time.

Background Papers

[Revised Prevent Duty Guidance for England and Wales 2015 \(Statutory Guidance\)](#)
[The UK Strategy for Countering Terrorism 2018](#)

Your questions and views

If you have any questions about the matters contained in this paper please get in touch with the Contact Officer whose telephone number is given at the head of the paper.

If you have any views on this paper that you would like the Cabinet Member to consider, please inform the Democratic Services Team by 5.00pm on Friday 7 June 2019. This can be done by telephone (to 01296 382343), or e-mail to democracy@buckscc.gov.uk

Theme 1. Leadership & Governance				
	Outcome	Key actions in 2018/2019	Key actions for 2019/20	By When
52	1.1 There is robust leadership and governance in the county council to ensure the delivery of the Prevent Duty	Cabinet member attended LGA Leadership Essentials Member Development Session on Prevent. Six monthly performance update to the corporate management team, Wycombe Prevent Board and Safer & Stronger Bucks Partnership Board. Performance update to Safeguarding Children Board. New process for gathering information on risk including an annual workshop with partners. Action plan and risk information reviewed quarterly by the Bucks Prevent Network. Prevent training and development strategy agreed by the corporate management team.	Establish countywide Prevent Board Report to Cabinet Performance and risk update reports to Children and Adult Safeguarding Boards (annual) Review the processes for gathering information to understand local tensions and issues	June 2019 Jun 2019 Reports in 2019 Oct 2019
	1.2 The Channel Panel is established, operating effectively and meets statutory requirements	Visitor's policy developed and implemented and shared with Home Office. Channel Panel Terms of Reference reviewed. Partners' workshop held to review processes in light of Brighton & Hove serious case review, Parsons Green attack and Department for Education report on Safeguarding and Radicalisation. Training needs survey of Channel panel members completed. Attendance at new South East region forum for Channel panel Chairmen	Channel leaflet for parents/carers and young people published Annual review of Terms of Reference and Visitors Policy Skills and knowledge development day to be held annually for Channel panel members Assess Channel Panel against new standards when published.	Sept 2019 Oct 2019 Dec 2019 When published
	1.3 Safeguarding referral processes are working effectively with the numbers of referrals reflecting the local risk.	Referral processes well established and included as part of training and communications. Home Office published data on referrals and Channel cases reviewed.	Review referral data against known local risk Review BCC processes annually	Quarterly July 2019

1.4	There are coherent messages about Prevent and how to make a referral if there are concerns	Intranet information reviewed and updated in July 2018 and March 2019. Communication framework and plan developed by the Bucks Prevent Network for implementation by individual partners. Secured PCC funding for partnership materials to support messages. New awareness raising campaign across the County Council completed.	Deliver communications plan and review annually	Dec 2019
1.5	Agencies subject to the Prevent Duty in Bucks are able share information and access examples of good practice	Quarterly meetings of the Bucks Prevent Network held. Terms of reference and membership reviewed.	Replaced by a Prevent Board (see action at 1.1)	Jun 2019

Theme 2: Building resilience to extremism and radicalisation in our communities

33

Outcome	Key actions in 2018/2019	Key actions for 2019/2020	By When
2.1 The Council is sighted on community tensions and provides support to resolve where appropriate	Children Services Management Team trained in Critical Incidents. New process for dealing with critical incidents developed and launched with schools. A mechanism for exception reporting community tension via the local police areas and the districts has been locally agreed and reported to the Safer and Stronger Bucks Partnership Board.	Attend the monthly TVP LPAs led Prevent meeting to consider issues and agree actions.	Ongoing activity
2.2 To address potential risks through social isolation, there are a range of opportunities for women from different backgrounds to network with each other in Buckinghamshire	Women's events held in Aylesbury and Wycombe in 2018	Support delivery of Wycombe women's event Review existing opportunities and identify gaps for women from different backgrounds to network with each other	Oct 2019 Dec 2019
2.3 Faith sector organisations and VCS organisations supporting vulnerable individuals recognise a range of safeguarding risks, including Prevent, and know how to make a referral if have concerns	Faith groups and faith forums mapped by District partners. VCS organisations information available through Bucks Family Information Service and the Bucks Online Directory. WRAP training delivered to all staff in the Vale of Aylesbury Housing Trust July to December 2018.	Hold 3 community roundtable events Continue targeted training offer to key VCS organisations	Jul and Nov 2019 and Feb 2020 Jul 2019

Theme 3: Building Engagement and Resilience in Schools, Children and Young People

Outcome		Key actions in 2018/2019	Key actions for 2019/2020	
34	3.1 Schools understand the risk in Buckinghamshire	Designated Safeguarding Leads (DSL) in schools receive termly updates via the DSL forums. Education Safeguarding training delivered annually and incorporates Prevent. Bucks Association of Secondary Heads briefed on the risk at termly meetings. WRAP training delivered to 100% of the schools in Bucks (figure excludes independent schools).	Continue existing actions and review annually	Nov 2019
	3.2 Schools are enabled to deliver their own in house training to colleagues on extremism and radicalisation	Prevent information and resources uploaded to the Schoolsweb. Quarterly updates to accredited WRAP trainers via a WRAP E-bulletin. First WRAP trainers network meeting took place in July 2018.	Annual review and update information on Schoolsweb. Deliver Train the Trainers for WRAP Deliver WRAP trainers network event	Jul 2019 Jun, Nov 2019 and Feb 2020 Jul 2019 and Mar 2020
	3.3 Schools have access to resources to engage students on radicalisation and extremism	Courageous conversations resources shared via liaison group meetings and championed by those who attended the training. 20 colleagues from France and Spain joined schools in High Wycombe for planning meetings and to start the development of new teaching resources. Agreement with the Centre for Child Protection (University of Kent) to extend the deadline for roll out of remaining ZAK licences (a resource for students about on line radicalisation). A new EU funded project 2018/21 has been approved and started. Bucks Special Schools working with colleagues in Gothenburg and Montpellier will develop an innovative on line tool focussing on the needs of Autistic students and keeping them safe on line.	Deliver Train the trainers for ZAK. Continue to progress the EU funded project	Jun, Nov 2019 and Feb 2020 Completion date set for July 2021

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		Colleagues from France and Spain attending the Bucks Model United Nations. Resources developed through the Erasmus+ funded Prevent project to be disseminated.		
3.4	Tensions are monitored in schools and issues of concern referred to BCC	Following threats to schools nationally, process for dealing with critical incidents developed and launched with schools.	Continue to implement and review process annually	June 2019
3.5	Professionals working with CYP understand the vulnerabilities at the point of transitions in children and young people's lives	Prevent lead for Schools working with the Children Safeguarding Board's task and finish group on sharing information about the vulnerabilities of children and young people with professionals and the communities.	Continue existing actions and review annually	June 2019
3.6	Staff and children are not able to access extremist content using the school's IT equipment and systems	87 schools purchased IT services (PSN and Broadband) via the county council in 2018/19 . The Children's Safeguarding Board's e-Safety sub group is working with BCC IT to monitor the software packages used by schools who do not purchase IT services from the county council to determine what they do to keep pupils safe.	Continue existing actions and review annually	June 2019
3.7	Extremists are not able to promote their message using any educational setting e.g school and early years settings, colleges and university premises	Schools have been advised by the Prevent lead for schools in relation to their policies on the use of their premises and on recognising the importance of their responsibilities that outside speakers are checked.	Review which schools have robust use of premises/lettings policy and process and share with other schools in the county	Mar 2020
3.8	All Early Years settings have had at least one representative attend WRAP training	Training sessions have been delivered by Prevent lead for Schools and the Prevent Education Officer from Wycombe District Council. 200 trained pre 2018 and a further 67 in May 2018 and 12 in November 2018	Training to be offered and delivered each term.	Mar 2020

3.9	Supplementary schools and unregulated education settings are able to access information and support on Prevent	Staff in supplementary schools invited to attend WRAP training although not all engaging. Some of the teachers at the supplementary schools also work in Bucks schools and, therefore, should have attended WRAP training through their schools.	All known supplementary schools to be reminded of the support available to them and signposted to the training offer.	Sept 2019
3.10	A high level of WRAP trained Social Workers through monthly offers of training	Specific social care teams that require WRAP training identified and training delivered.	Ensure WRAP is identified as mandatory training for social workers via the new Learning Platform	Jul 2019
3.11	All foster carers in Bucks receive WRAP training	Training delivered to foster carers in September and February 2019	Review uptake every 6 months and provide training accordingly.	Sept 2019 and Mar 2020
3.12	All Foster Carers of Bucks Children receive guidance on keeping LAC safe from radicalisation	Foster carers newsletter used to distribute information about Prevent and includes links to online training available.	Article on Prevent to be included annually.	Oct 2019

Theme 4: Use of Resources (Staff Training, Funding, IT and premises)

Outcome	Key actions in 2018/2019	Key actions for 2019/2020	By When
4.1 Managers and employees are aware of the Council's Prevent Duty as it applies to them and know how to make a referral	Monthly WRAP training sessions available to all relevant employees. Intranet information reviewed and updated in July 2018 and March 2019. Prevent e-learning mandatory for all employees with completion a requirement for the 2018/19 performance appraisal process. Targeted WRAP training delivered for Adult Social Care, Children Services and Transport, Environment and Economy employees. Update of training monitored every 6 months across the Business Units and performance figures included in the reports to the corporate management team. Prevent messages on desktops and on Swan Vision in October 2018, Prevent elearning included in Managers' Brief in November and internal poster campaign in March 2019.	Review priority staff groups and ensure Prevent training is up to date. Develop case studies for learning and development discussion amongst social work staff. Agree and deliver Member development session with Home Office.	Jul 2019 Oct 2019 Dec 2019

4.2	Our suppliers are aware of the Council's Prevent Duty as it applies to them and know how to make a referral	Commissioners included as priority staff group for WRAP training. Prevent presentations and information to the Domiciliary Care Providers Forum (April 2018), Mental Health and Learning Disabilities Provider Forum (June 2018) and Bucks Learning Disabilities Providers Forum (November 2018). Adult Social Care safeguarding training reviewed to ensure Prevent incorporated.	Prevent presentation and risk update annually to providers forums	Dates to be agreed
4.3	Reduced the risk that our IT networks could be used as a platform to promote extremism	Cisco Umbrella deployed and remote access solution rolled out to all current users. Bucks Adult Learning E-safety committee working with tutors and staff to recognise risks associated with the internet and ensure learners are learning in a safe environment. Use of organisations personal computers and tablets only when supervised by a teaching member of staff. Action for Youth carry out spot checks on IT systems at leased community youth centres and reviewed in contract monitoring meetings with the county council. Community libraries are reminded of Prevent Duty annually and at any change of committee.	Annual review to ensure policy and processes up to date	Feb 2020
4.4	Reduced the risk of BCC premises being used in order to promote extremism	New lettings clause inserted into booking forms. Letter and checklist sent to venue hire managers at BCC owned properties and business support staff at the 3 retained youth centres. Includes advice on who to contact with concerns and how to share information.	Annual review to ensure policy and processes up to date	Feb 2020

4.5	Organisations who lease premises from BCC are aware of the Council's Prevent Duty as it applies to them and know how to make a referral	Guidance revised for those responsible for the use of council owned premises including suggested clauses for room hire agreements, links to eLearning and how to access face to face training completed. Shared with the Museum, Adult Social Care venues, VCS run youth centres, libraries and schools. Bucks Adult Learning have incorporated checklist into existing safeguarding policy. All guest speakers, events and hiring of venues need to be authorised by a member of the senior management team and relevant risk assessments signed off.	All newly leased buildings from the county council will have the Prevent Duty clause included in their terms and conditions of lease. Annual review to ensure policy and processes up to date	As and when Feb 2020
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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

